



POSITION DESCRIPTION

Position Title:	Bilingual Community Health Worker (Chinese)
Division:	BBV&STI Program
Salary:	\$30.49 – \$35.02 per hour + super + salary packaging
Appointment:	Part-time 28 hours per week, fixed term contract until the 30 th of June 2021, extension subject to funding and performance
Reports to:	Program Manager, BBV&STI Program
Start Date:	By negotiation
Application Deadline:	31 July 2020

The Ethnic Communities Council of Queensland (ECCQ)

ECCQ has been established for over 40 years as the peak body in Queensland for ethnic communities and cultural diversity. ECCQ acts as a strategic mechanism for the empowerment of people from diverse ethnic and cultural backgrounds through policy research and development, sector collaboration and community education and training around leadership, and better health outcomes.

ECCQ is involved in a number of activities advocating issues such as housing, homelessness, access to interpreters, employment, child safety, health and aged care.

About the program

The Blood Born Viruses (BBV) & Sexually Transmissible Infections (STIs) Program at ECCQ is funded by Queensland Health to provide BBV&STIs prevention and management services to people from culturally and linguistically diverse (CALD) backgrounds, including migrants and refugees. The Program consists of two stand-alone but also interlinked projects: the CALD Prevention, Testing and Awareness Project for people from, or with close connections to people from countries with high BBV prevalence, and the CALD Management and Treatment Project for people living with viral hepatitis B and/or hepatitis C. The Prevention, Testing and Awareness Project aims to reduce infections of BBV&STIs in CALD populations, and the Management and Treatment Project aims to support and improve access to care for people affected by viral hepatitis B and/or hepatitis C.

Purpose of the position

The Chinese Community Health Worker will provide health promotion activities in the Chinese community and to provide education, information and support to people diagnosed with viral hepatitis B and/or hepatitis C and their families. The successful applicant will work closely with the CALD Management and Treatment Coordinator to assist in delivering an early intervention, peer-based model in South East Queensland to support people diagnosed with viral hepatitis, in particular chronic viral hepatitis B, from the Chinese community.

Key responsibilities

- Maintain and expand networks with key stakeholders including the Chinese speaking GPs, the Chinese community leaders, members and people affected by viral hepatitis B and/or C from a Chinese background in South East Queensland.
- Organise BBV&STI education sessions focusing on viral hepatitis for the Chinese community including people affected by viral hepatitis B and/or C.
- Provide accurate BBV&STI information and support to people from the Chinese community who are affected by viral hepatitis B and/or C through a range of communication channels such as phone, email, face-to-face (individual or group), social media including WeChat and Line if appropriate.
- Organise and conduct health promotion activities for the Chinese community.
- Promote BBV&STIs messages in Chinese through the Chinese media, including newspaper, radio and social media frequently used by the Chinese community.
- Participate in team work including health promotion events, particularly during World Hepatitis Day and World AIDS Day.
- Assist in delivering Fibroscan services including organising appointments, venues and patient education.
- Assist in program resources development and management.
- Translate and check resources and information from English to Chinese as required.
- Set up and maintain database as required.
- Attend training, team meetings and other meetings as required.
- Collect and analyse evaluation data if required.
- Provide program administration support if required
- Provide reports and documents as required.
- Strictly maintain confidentiality of clients.

Selection Criteria

(All selection criteria MUST be addressed for applications to be considered. Please note the criteria are not listed in order of priority).

- Demonstrated knowledge and understanding of BBV and STI issues, in particular viral hepatitis in the Chinese community.
- Demonstrated good planning and organisational skills.
- High level communication and interpersonal skills, including speaking, reading and writing in English and Chinese (speaking both Mandarin and Cantonese is an advantage).
- Demonstrated experience or ability to engage effectively with the Chinese community and

relevant stakeholders.

- Demonstrated ability to work independently and in a small multi-cultural team, and to meet deadlines.
- Demonstrated ability in using Microsoft Office Suite
- Demonstrated ability to produce innovative solutions
- Must have a tertiary qualification in a health related area.
- Work outside normal business hours if required including evenings and weekends
- Ability to work flexible hours if required
- Intra-state travel if required
- Australia citizen or hold a permanent residence visa or a valid working visa
- Currently hold, or be eligible to obtain a Blue Card.
- Possess a current driver's license in Australia and a vehicle with comprehensive car insurance.

How to apply

Please email your applications to health@eccq.com.au by **Friday, 31 July**. Your application should include:

- **A cover letter**
- **Your Resume**
- **A statement addressing all selection criteria**
- **Contact details of three professional referees**

For more information about this position please contact the Program Manager on (07) 3844 9166 during business hours.